

9.4: Financial Changes & Milestone Visibility

Project Header - Brief

Owner	Rachel Brown
Manager	Rachel Brown
Status	Completed
Duration	22/12/20 - 14/05/21
% Work Complete	100%
Lifecycle Stage	

Objective

To make improvements to the following key areas identified by the Ministry of Health:

- Adjust the financials to show forecasts separately
- Show resource supply & demand more clearly (on hold)
- Improve milestone visibility at programme and portfolio level
- Allow portfolios to be added at group level as well as organisational level

Project Latest Review

Status Review 14 May 2021

On Track

The project has delivered significant customer and technical improvements which we should all be proud of. It has however not been without its challenges.

The majority of the project was focused on the financials, meaning that the work was complex. We introduced a separate forecast line and changed the way our resource allocation costs show. By default, these resource allocations now show in the forecast line instead of the budget line. Both of these changes have been consistently requested by our customers, so it feels great to have addressed this. As well, we updated the financial total lines and added specific financial configuration for Concepts. We also improved the way financial information is displayed on the table view.

From a technical perspective there is now much more flexibility in the financial code, which should make future improvements much easier to execute. The work done in this release builds on work carried out in previous projects.

Related to the financial work, we have now made changes to our initiative and finance numbers. These numbers can be applied to all initiative types now (automatically or manually) and must be unique.







As well this project included:

- adding work items, risk and issue bricks to the programme and portfolio storyboards
- adding milestones, tasks and dependencies tabs to programmes
- adding risks to services and activities
- updating our feature map.

A lot was achieved this project, during a particularly turbulent time for the team. It is a testament to everyone's resilience and hard work that we delivered this work, albeit over a longer time frame than was initially intended. Thanks to Matt and Trung for their amazing work on the financials, Alla for leading the non financial improvements and Nisha for testing under significant time constraints. As well thanks to Tatiana for updating our feature map and Linus for doing the releases.

There have been a lot of learnings from this project. We are all very happy to move on and apply these learnings in 9.5 and future projects.

Final Initiative Review review by Rachel Brown

People 	Adequately Resourced	Benefits 	Benefits on Target
Cost 	Tracking to Budget	Scope 	Delivering to Scope
Schedule 	Tracking to Schedule		
Risk 	Very low risk		

Project Benefits - Table

No data

Project Financials - Summary

	Budget (\$'000s)	Forecast (\$'000s)	Actual (\$'000s)	Budget Variance to date	Forecast Variance to date
Gross Expenditure	392	392	289	-26%	-26%
Operational Expenditure (Non Resource)	-	-	-	-	-
Capital Expenditure (Non Resource)	-	-	-	-	-
Operational Expenditure (Resource)	392	392	289	-26%	-26%
Capital Expenditure (Resource)	-	-	-	-	-

Project Risks - Table

Number	Risk Name	Description	Risk Level	Type	Status	Resolve By	Current Status	Assigned To	Owner
58-1	Scope Creep	If we add scope to our project, then there is a risk we may not complete key work and/or may not be able to release by mid February. Mid February is when we have told the Ministry of Health we will release the work they've requested.	Medium risk	Project	Evaluation	14/05/21		Rachel Brown	Rachel Brown

Project Deliverables - Table

Number	Name	Category	Description	Current Status	Resolve By	Closed On
58-13	Add ability for Portfolios to belong to Groups	Key deliverable			7/05/21	5/05/21

	(MoH)					
58-14	Add work items brick to Programme & Portfolio Storyboards (MoH)	Key deliverable	<p>1. See design for prototype design for Storyboards</p> <p>Programmes: https://xd.adobe.com/view/d25140ff-6200-49f0-b5ec-bdb1b0b5b1e9-8702/?fullscreen</p> <p>Portfolios: https://xd.adobe.com/view/03a40b7e-71d7-44b0-806d-9a395b941ac2-56f7/?fullscreen</p> <p>2. Includes addition of Milestones, Tasks and Dependencies Tabs</p>		7/05/21	18/04/21
58-17	Complete work on Navigation Design for 9.5.	Key deliverable			7/05/21	18/04/21
58-3	Forecasts show as a separate line in Financials (MoH)	Key deliverable	<p>See prototype design: https://xd.adobe.com/view/d1da83cb-b40d-4135-b4f9-ba0334354186-8489/?fullscreen</p>		7/05/21	18/04/21
58-7	Update Resource allocation views to show Supply & Demand (MoH)	Key deliverable	<p>Applies to Storyboard Time Allocation Brick and the Allocation Tab. See design: https://xd.adobe.com/view/224b1503-b593-439a-a16d-9dcf91fd20c2-7718/?fullscreen</p>	This will be the focus of 9.5 which will be a short release.	7/05/21	5/05/21

Project Change Requests - Summary

Number	Name	Resolve By	Status	Owner	Description	Comments
58-4	Change to release date	30/03/21	Approved	Rachel Brown	Due to reduced availability of Matt and Rachel, we decided to push out the release date 1 week to Sunday 18 April.	
58-3	Change to release date	23/03/21	Approved	Rachel Brown	Change of 9.4 release date to Sunday 11 April 2021. We will then release 9.4.1 around 3weeks later which will contain the last pieces of work we are doing for Moh (resourcing changes and giving portfolios a parent field).	
58-2	Change to release dates	11/02/21	Approved	Rachel Brown	To push out the release date of 9.4 from 21/2/21 to 14/3/21 (Scope is unchanged - financials and work items storyboards) To push out the release date of 9.4.1 from 14/3/21 to 28/3/21. (Scope is unchanged - resource allocation work).	Tony has approved this change.
58-1	Change to release dates and scope	2/02/21	Approved	Rachel Brown	1. To include the Financial and Work Items brick work in 9.4 with a planned release date of Sun 21/2/21. 2. To release the Resource Allocation work and ability for Portfolios to belong to Groups in 9.4.1 with a planned release date of Sun 14/3/21.	Tony has approved these changes.

Project Milestones - Table

Number	Name	Type	At Risk	Is Key	Planned Date	Actual Date	Variation	Comment
58-4	9.4 Project Start	Key milestone	No	Yes	22/12/20	22/12/20	on time	
58-19	9.4 Release	Key milestone	No	Yes	18/04/21	18/04/21	on time	
58-85	9.4.1 Release	Key milestone	No	Yes	20/04/21	20/04/21	on time	
58-42	9.4.2 Release	Key milestone	No	Yes	5/05/21	5/05/21	on time	
58-8	9.4 Project End	Key milestone	No	Yes	14/05/21	14/05/21	on time	

Project Tasks - Table

Number	Name	Planned Start	Planned End	Actual Start	Actual End	% Complete	Planned Effort	Remaining Effort	Time Worked	Comments
58-6	9.4 Work Timesheet	22/12/20	12/05/21	11/01/21		0%	450.21	450.21	303.58	
58-7	9.4 Bug Fixes Timesheet	22/12/20	12/05/21			0%	30.6	30.6	35.06	
58-5	9.4 Project Management Timesheet	22/12/20	14/05/21			0%	9.75	9.75	8.56	